

Catholic School Business Team Self-Evaluation
School Business Team = SBT

EXPECTATIONS:	1=Does not meet	2=Progressing towards	3=Meets	4=Exceeds
1. SBT members are recruited for talents and connections to the broader community.				
2. All SBT members along with the Principal and Pastor assist with recruiting new SBT members.				
3. SBT members understand the commitment and expectations and actively honor the commitment.				
4. Adequate new member orientation is provided.				
5. Adequate on-going formation is provided to SBT members.				
6. SBT members actively support the school's mission.				
7. A calendar of SBT meetings and events is established annually.				
8. Together, the Principal and Executive committee build each SBT meeting agenda.				
9. Agenda is prepared with time allotments and expected outcomes.				
10. The SBT President/Principal keeps the agenda moving within the set predetermined time.				
11. The Principal prepares a brief written report for each SBT meeting.				
12. The Principal identifies specific areas of need as related to the role of the SBT.				
13. Active committees are established.				
14. Committees have specific goals and objectives.				
15. Committees have scheduled and productive meetings.				
16. Committee membership has the needed expertise.				

17. Committee meetings are well attended.				
18. The Principal sees that committees have adequate assistance (data/materials/etc.) to carry out their tasks.				
19. Meeting information is shared in a timely manner.				
20. The SBT has a plan for its work and plays a significant role in the schools strategic plan.				
21. What were the SBT's 3 biggest achievements this year?				
22. What are 3 things the SBT could do better next year?				
<p># of evaluations completed: ____</p> <p>Expectations:</p> <p>Does not meet # _____</p> <p>Progressing Toward # _____</p> <p>Meets # _____</p> <p>Exceeds # _____</p>				